



Pre-Bid Conference

99 S. Almaden Rd., Suite 600, San Jose CA 95113

408-605-7240

DATE: 03/28/2022

FROM: Jim Wilson

PROJECT: **Amphitheater Improvements & Concrete Replacement at Morrill MS**
Bid Number #B-05-2021-22

MEETING: PRE-BID CONFERENCE

DATE: Monday, March 28, 2022

TIME: 3:00pm

PLACE: Morrill Middle School
1970 Morrill Ave., San Jose, CA 95132

1. Introduction of team members

- A. Owner: Berryessa Union School District
1376 Piedmont Road
San Jose, CA 95132
(408) 923-1800
Tony Kanastab: Bond Manager
Bonny Gregorius, Purchasing Manager
- B. Construction Manager: Kitchell CEM
99 S. Almaden Ave., Suite 600
San Jose, CA 95113
Jim Wilson: Project Director – 408-605-7240
jmwilson@kitchell.com
- C. Architect: Flatley Design, Planning Management
Joe Flatley, Architect – 408-466-3406
joe.g.flatley@gmail.com

2. Authority and Responsibility of Team Members and Lines of Communications:

- A. Owner: Successful contractor will sign a contract with the Owner.
- B. Project Architect: Drawings and Technical sections.
- C. Construction Manager: All contact by the bidders and contractors during the bidding and construction phase will be through the Construction Manager
- D. Wage Rates: This is a Prevailing Wage Project.
- E. PSA: Not required for this project
- F. Pre-Qualification: Not required for this project.

3. Review of Bidder Information:

- A. Bid Opening:
Amphitheater Improvements & Concrete Replacement at Morrill MS Project,
April 12, 2022 at 2:00 PM
- B. Bid Location: 1376 Piedmont Road, Purchasing Department, San Jose, CA 95132
- C. Bid Documents: Available at BUSD – Purchasing website
Folder: Current Bids & RFP's and Kitchell
- D. Bid Forms:
 - i. Bid Form
 - ii. Bid Guarantee: 10% Bid Bond
 - iii. Subcontractors List: 1/2 of 1% must be listed
 - iv. Non-Collusion Affidavit
 - v. Sufficient Funds Déclaration
 - vi. Fingerprinting Notice & Acknowledgement

4. Information Available:

- A. List of plan holders and interested parties is available from Kitchell CEM

5. Milestones and Liquidated Damages:

A. Important Dates:

Proposed start date – 6/10/2022

Time is of the essence in this contract, and the time of Completion for the Project shall be Forty-Nine (49) calendar days from (a) the date of commencement of the Work as established in the Owner's Notice to Proceed, or (b) if no other date is established in a Notice to Proceed from Owner, the date of Contractor's actual commencement of the Work (including mobilization).

B. See Specification sections 001116 & 002113 for additional information

C. Liquidated Damages: \$1,000.00 per day
See Agreement Document 00 52 26 Article III for additional information

6. Review of General Conditions:

- A. Correspondence: All correspondence will be through the Construction Manager.
- B. Instructions to Bidders: see for additional information
- C. Project Bonds: 100% Payment and Performance Bonds are required
- D. Liability Insurance: \$1,000,000 for each occurrence: see Agreement Article XI for Insurance Policy Limits.
- E. Applications for payment: Submit an application for payment with the contract number. (available electronically)

7. All addenda must be acknowledged on proposal.

8. Site Tour and Questions: